



St. Mary's Parish Religious Education Office

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REGISTRATION DEADLINE
FRIDAY, JUNE 15, 2018

April 22, 2018

Dear St. Mary's Families,

By the promises you made at your child's Baptism to teach them in the Catholic faith, we are happy that you are choosing to partner with us to assist your children on their faith journey. This lifelong journey includes full participation in the Teachings and Traditions of the Catholic Church. As Sacramental people we participate in weekly Mass, continue our faith formation in religious education, and pray with our families.

It is now April and it still feels like winter! It is also time to **renew** your registration for 2018-2019.

- In this **Registration Packet** you will find a printed **Cover Sheet** with your family information.
- Please review the Cover Sheet and make any changes necessary on it to update our Parish Data Base.
- Complete the enclosed 2018-2019 Registration Form along with the "Family Covenant."
- Make sure that the front side of the Registration Form includes your **child's full name**, the Grade entering in 2018, along with the class Session / Day (A, B, C, D) and time.

REGISTRATION DEADLINE NOTICE: Registrations received on or before the deadline of **Friday, June 15** will be guaranteed placement along with families new to Holliston. Classes fill up quickly. If classes are full, families will have to home school their child and bring them in for a mid-term and end of year assessment before moving on to the next grade level. Home base teaching is allowed for Grades 3, 4 and 5 only.

TUITION NOTICE: For the first time in eleven years our tuition fees will increase. The cost of supplies such as paper, text books, utility costs and facility upkeep costs have risen exponentially in the past several years. Our fees only cover 72% of the actual operational cost of our program while the weekly offertory covers the remaining cost.

- Please refer to the Registration Form for tuition and fees.
- There are **Scholarships** as well as a **Payment Plan**. Please check off this section on the Registration Form if you have a need for either form and one will be sent to you.

FINANCIAL NEEDS: DO NOT LET FINANCIAL NEEDS KEEP YOU FROM REGISTERING YOUR CHILD NOW. JUST COMPLETE THE REGISTRATION FORM AND CHECK THE BOX IN THE TUITION SECTION FOR A PAYMENT PLAN OR SCHOLARSHIP. All information is kept confidential. You will be sent a "**Payment Plan Form**" or a "**Scholarship Form**" as you request in the **Tuition Section of the form**. No child will ever be denied enrollment due to family financial needs.

EMAIL ADDRESS AND PHONE NUMBERS. Please update your Email address or telephone numbers if there have been any changes. Please print clearly on the Registration Form. Our office and Grade Coordinators will be using Email to communicate with you.

CONSENT FORM SECTION: Make sure this section is signed to give the parish permission for your child to be photographed during church events for the Sunday Bulletin and parish Newsletter.

PRE-K PROGRAM: Our Pre-K Program is open to three and four year old children. Parents are required to stay during classes which begin in October.

OVER PLEASE

GRADE 1 AND 2 SACRAMENTAL YEARS: The completion of Grade 1 is required before a child enters Grade 2. Please note that parents and guardians are REQUIRED to attend the parent meetings offered during class time and participate with their children in the Inscription Mass in October and the Grade 2 Retreat.

SPECIAL NEEDS PROGRAM: If your child has special learning needs please let us know on the registration form. We have two special needs teachers trained to assist students in the classroom. These teachers will be glad to meet with you and discuss your child's needs.

FAMILY-BASED RELIGIOUS EDUCATION: Parents who choose this option teach their children at home and are provided lesson plans and text books by our grade level Coordinators. Parents and Guardians are **required to sign an agreement promising to attend the two teacher meetings held during the year.** Students are expected to submit completed work throughout the year to the Grade Coordinator.

IMPORTANT MESSAGE FOR HOME BASE FAMILY TEACHING: If you are registered as a St. Mary's Parishioner and decide to teach other children in your home other than your own child, be advised that "*St. Mary's Parish will not be liable for any injuries or accidents incurred outside of the church property.*" Families have the right to educate and share their faith experiences in their home where they are safe.

ATTENDANCE: In order for children to benefit from their classes it is essential that they attend their scheduled classes. Classes meet on alternate weeks except for Grade 6 which meets weekly. Please refer to the "Family Covenant" regarding class attendance. Missing two classes on an alternate week schedule places a burden on a child to catch up with class material. We realize that family circumstances and illness can prevent attendance; however, parents are required to assist their child at home with missed lessons and call their child's teacher regarding the absence.

CLASS PLACEMENT REQUESTS: We do not accept placement requests except for pastoral reasons such as a child having learning challenges. A request for a child to attend class with a friend will not be honored.

TEACHERS AND SAFETY MONITORS NEEDED: Monitors are needed during class time to collect attendance, record absences, make calls to families regarding absences and occasionally assist with office needs such as folding letters and mailings. Classes will not begin in September without Monitors in place. This is an easy task.

• **WHAT IS INVOLVED IN TEACHING A CLASS?**

1. Two teacher Meetings with the Grade level Coordinators during the year.
2. Attending Teacher Training and faith formation classes when offered.
3. A **DESIRE** to share your faith with the children and bring them closer to Christ.
4. COMPLETE A CORI, A CODE OF CONDUCT FORM, A CATECHIST COVENANT AND A PGC WORKSHOP (*Protecting God's Children*). Please watch the bulletin for listings in August.

GREEN VOLUNTEER FORM: Please prayerfully consider giving your time to help with the Religious Education Program for Grades Pre-K through 8, Youth Ministry, Middle School Youth Group (MSYG) Trips, Teaching a class, Monitoring a class session once a week or on alternate weeks, etc. Return this form along with your Registration Form.

CLASS SCHEDULE: There is a **bright yellow 2018-2019 Class Schedule** enclosed to make your choices for Pre-K, Kindergarten and Grades 1– 10. Make sure that you enter the class Session on the line provided: "A" is for Sunday, "B" for Monday, "C" for Tuesday, "D" for Wednesday and "E" for Thursday.

OPENING DAY: Help us to have a smooth opening day on **Sunday, September 16 and 23** by sending in your registrations today. THANK YOU FOR YOUR HELP!

Our staff wishes you a blessed and joyful summer with good rest and lots of fun with family and friends.

Yours in Christ's service,

The Religious Education Staff