



St. Mary's Parish
Religious Education Office

8 Church Street, Holliston, MA 01746
Phone: 508 429-6076 Fax: 508 429-3324
Email: st.marysre1870@gmail.com
Youth Ministry: stmarysym1870@gmail.com

REGISTRATION DEADLINE
FRIDAY, JUNE 16, 2017

Dear St. Mary's Families,

May 1, 2017

We wish you a restful and blessed summer. Please find enclosed the 2017-2018 Religious Education Registration Forms to be returned by Friday, June 16, 2017.

NOTICE: PLEASE REGISTER NOW AND ONCE THE SPORTS SCHEDULES ARE RELEASED IN THE FALL WE WILL WORK WITH YOU TO PLACE YOUR CHILD IN A CLASS. A LATE FEE OF \$50.00 WILL BE IMPOSED FOR REGISTRATIONS RECEIVED AFTER JUNE 17.

REGISTRATION PACKET: INCLUDED WITH THE REGISTRATION FORM IS A COVER SHEET WITH ALL YOUR FAMILY INFORMATION. IF ANY INFORMATION HAS CHANGED PLEASE MARK-UP THIS FORM AND KEEP IT ATTACHED TO THE REGISTRATION FORM AND FAMILY COVENANT FORM.

- GO TO THE ATTACHED **REGISTRATION FORM** AND COMPLETE YOUR CHILD'S INFORMATION: NAME, GRADE, DAY AND SESSION.
- COMPLETE THE **TUITION SECTION** ON THE REGISTRATION FORM. IF YOU NEED A PAYMENT PLAN OR SCHOLARSHIP CHECK OFF THE BOX.
TUITION AND FEES: Pre-K and Kindergarten = \$ 50.00/Child
Grades 1 through 10 = \$100.00/Child
Family cap \$300.00 Plus Sacramental fees. These fees are above the \$300.00 family cap.
 - Grade 2: First Communion (Year II): **\$ 35.00 per child.**
 - Grade 9 and 10 (Year I and II): **\$ 50.00 per student.**
- SIGN THE CONSENT FORM TO GIVE PERMISSION FOR YOUR CHILD TO BE PHOTOGRAPHED DURING CHURCH EVENTS FOR THE BULLETIN AND NEWSLETTER.
- PLEASE CHECK YOUR **EMAIL ADDRESS AND PHONE NUMBERS.** IF THERE ARE CHANGES PRINT THE CHANGES CLEARLY ON THE FAMILY INFORMATION SHEET. OUR OFFICE AND GRADE COORDINATORS WILL USE EMAIL TO COMMUNICATE WITH YOU. REGULAR MAIL WILL BE USED ONLY WHEN NEEDED.

SACRAMENTAL YEARS I AND II: GRADES 1 AND 2 ARE REQUIRED FOR FIRST PENANCE AND EUCHARIST. PLEASE SEE THE INCLOSED CLASS SCHEDULE FOR CLASS SESSION TIMES. (If you know of any family who worships at St. Mary's and has a child entering Grade 1 in September, please let them family know that Grade 1 is now part of the Sacramental program).

PRE-K PROGRAM: OPEN TO 3 AND 4 YEAR OLD CHILDREN. (Parents are required to stay during class sessions).

CLASS ASSIGNMENTS: REGISTRATIONS RECEIVED BEFORE THE DUE DATE ARE GUARANTEED PLACEMENT. FAMILIES NEW TO HOLLISTON WILL ALSO BE GIVEN FIRST PREFERENCE. CLASSES FOR GRADES 3 – 7 WILL NOT EXCEED 10 CHILDREN. IF THE REGISTRATION IS LATE WE CANNOT GUARANTEE PLACEMENT AND THE FAMILY WILL HAVE TO HOME SCHOOL THEIR CHILD.

PLACEMENT REQUESTS: WE DO NOT ACCEPT PLACEMENT REQUESTS EXCEPT FOR A PASTORAL CONCERN SUCH AS A CHILD HAVING LEARNING CHALLENGES. A REQUEST FOR A CHILD TO BE IN A CLASS WITH A FRIEND WILL NOT BE HONORED.

SPECIAL NEEDS PROGRAM: IF YOUR CHILD HAS SPECIAL LEARNING NEEDS PLEASE LET US KNOW ON THE REGISTRATION FORM. WE HAVE TWO SPECIAL NEEDS TEACHERS TRAINED TO ASSIST IN THE CLASSROOM. THEY WILL GLADLY MEET WITH YOU AND DISCUSS YOUR CHILD'S NEEDS.

TEACHERS AND SAFETY MONITORS NEEDED: IT WOULD BE WONDERFUL IF EVERY PARENT WOULD TAKE THE OPPORTUNITY JUST ONCE DURING THEIR CHILD'S FORMATION TO TEACH A CLASS. WE OFFER TRAINING AND CLASS MANAGEMENT WITH SUPPORT FROM OUR GRADE COORDINATORS. PLEASE PRAYERFULLY CONSIDER TEACHING A CLASS.

• **WHAT IS INVOLVED IN TEACHING A CLASS?**

1. TWO TEACHER MEETINGS WITH THE GRADE LEVEL COORDINATOR DURING THE YEAR
2. A **DESIRE** TO SHARE YOUR FAITH AND HELP THE CHILDREN TO KNOW CHRIST.
3. COMPLETE A CORI, A CODE OF CONDUCT FORM, A CATECHIST COVENANT AND A PGC WORKSHOP (*Protecting God's Children*). PLEASE WATCH THE BULLETIN FOR PGC LISTINGS IN AUGUST AND SEPTEMBER.

- COMPLETE THE ENCLOSED **BRIGHT GREEN VOLUNTEER FORM** AND RETURN IT WITH YOUR REGISTRATION PACKET IF YOU CAN OFFER YOUR TIME TO TEACH OR MONITOR.

FINANCIAL NEEDS: DO NOT LET FINANCIAL NEEDS KEEP YOU FROM REGISTERING YOUR CHILD NOW. JUST COMPLETE THE REGISTRATION FORM AND CHECK THE BOX IN THE TUITION SECTION FOR A PAYMENT PLAN OR SCHOLARSHIP. All information is kept confidential. You will be sent a 'Payment Plan Form' or a "Scholarship Form" as you request in the **Tuition Section of the form.** No child will ever be denied enrollment due to family financial needs. Registration Forms will NOT be processed unless fees are submitted at the time of registration or a family has checked off the need for a scholarship or payment plan.

FAMILY-BASED RELIGIOUS EDUCATION: Parents who choose this option teach their children at home and are provided lesson plans and text books by our grade level coordinators. Parents and Guardians are **required to sign an agreement promising to attend the two teacher meetings held during the year.** Students are expected to submit completed work throughout the year to the Grade Coordinator. **IMPORTANT:** We do not allow parents to teach other children in their home other than their own child if they are registered through St. Mary's Parish due to the liabilities that may arise. If you decide to teach other registered children for a class session then *St. Mary's Parish will not be liable for any injuries or accidents outside of the church property.*

ATTENDANCE: Missing two classes on an alternate week schedule places a burden on a child to catch up with class material. We realize that family circumstances and illness can prevent attendance; however, parents are required to assist their child at home with missed lessons and call their child's teacher regarding the absence.

CLASS SCHEDULE: There is a bright yellow 2017-2018 Class Schedule enclosed to make your choices offered for Pre-K, Kindergarten and Grades 1 – 10.

OPENING DAY: OUR OFFICE WILL ENSURE A SMOOTH OPENING DAY ON **SUNDAY, SEPTEMBER 17** IF ALL REGISTRATIONS ARE RETURNED BY JUNE 16. **THANK YOU FOR YOUR HELP!**

Thank you for your response to this letter and we look forward to seeing you in September.

Yours in Christ's service,

The Religious Education Staff